

Español/Français
Señorita Kline

Nombre/Nom: _____
Clase/Classe: _____

EMPLOYER/EMPLOYEE CONTRACT 2010-11

COMPANY NAME: Winter Park High School Freshman Campus

WORK LOCATION: Portable 8

ASSIGNMENT: IB Spanish I/ IB Spanish II/ IB French I



JOB DESCRIPTION: Learning a foreign language is very worthwhile and will benefit you greatly in your future. You must do what you can to practice and study it so that you can use it in your careers.

This year we will study basic vocabulary groups, present and past tense verb forms (Spanish II: future, subjunctive, command forms), holiday celebrations, as well as learn about Hispanic/Francophone countries, people and lifestyles. We will work on Listening, Speaking, Reading, and Writing skills.

DUTIES:

1. Arrive to class on time and be seated and quiet when the bell rings.
2. Sharpen pencils and go to the bathroom before class.
3. Bring your book and notebook to class everyday.
4. No gum or food/drink in the classroom, please. Speaking a foreign language is difficult enough without anything in your mouth!
5. No talking while the teacher is talking, or during announcements.
6. Keep the desks and floor clean from doodles and litter.
7. Comb hair and put on make-up, etc. in the bathroom before class.
8. Do your own work (exceptions: group work/dialogues).
9. Ask questions anytime and make an appointment for help whenever it is necessary---I am always willing to help you to understand, but you must come to me with the problem first.



SUPPLIES:

Notebook: just for this subject (1 ½ inch, 3-ring preferred) with regular loose-leaf paper, and pencil/pen (no red or gel pens) everyday. We will keep a Table of Contents and number the notebook pages. There will be a notebook test at the end of each marking period/semester.

Cover your **textbook!** (We want to keep them in good condition for future students!)

EXTRA RESPONSIBILITIES:

Homework: is given almost daily, as it is necessary that you study at home daily to learn the language.

If written, it is collected for a grade or kept by you for the notebook test. Please do not use red ink on an assignment and always put your first and last name (and #) on the paper. Written work is usually due the day after it is assigned, or it will not be accepted for full credit. There will be a late fee of 10% if turned in the next day, ½ credit if turned in 2 or more days late, and no credit if we are into the next chapter. When absent, it is your responsibility to find out the work missed and turn it in, or your grade will suffer.

If oral, it will be a part of your participation grade for the day. Oral homework is as important as a written assignment! Practice out loud when doing oral homework.

Honesty: foreign language learning needs to be taken seriously. You must always do your own work! This includes homework and worksheets, as well as tests and quizzes.

Cheating will not be tolerated! Helping a friend by explaining a grammar point is one thing, but writing down a friend's view as your answer is considered cheating. Unless the teacher says it is group work, such as writing a dialogue, it is not! All answers on homework must be your own! The penalty for "working together" on a non-group assignment, or for cheating on a test/quiz, is a zero for all parties involved and a detention. In addition, an I.B. Malpractice Form will be filled out and kept in your folder. More than two infractions of malpractice during the 4 year program will result in expulsion from the program.

If you do the daily study/homework assignments and use the test study guides we will have, you will have confidence in your own answers.

SICK LEAVE: Please try not to miss class! If you know you will be absent beforehand, check with Ms. Kline to get the assignments.

If you are sick have a friend find out assignments for you, call the school (407-623-1476-classroom ext. ____ or voice mail ____), use email (deborah.kline@ocps.net), or check with Ms. Kline as soon as you return. Remember, every day is important!

As stated in Orange County policy, you have the number of days absent plus 1 extra day to turn in work or make up tests missed due to absence. In addition, if you miss more than 10 days of class in a semester, excused or unexcused, you must pass the semester/final exam or you will not pass the class.

PAY: will be based on individual efforts and achievements. Grades are earned, not awarded. It is your responsibility to keep track of your grades on Progress Book.

Grading scale:	100-90	A
	89-80	B
	79-70	C
	69-60	D



9 week grades are based on an accumulation of points earned on your written homework, oral assessments/dialogues, tests and quizzes, verbal responses, and your participation in class. There will be 9 week/semester exams and a final exam at the end of the year.

BONUS: Extra credit points can be earned for making a classroom poster board on current material, or creating a crossword/word search or worksheet for the class. There is a limit of two extra credit projects each 9 weeks, for a bonus of up to 5 points each.

In addition, there will be extra points awarded for doing practice exercises on www.classzone.com . Each student will obtain an online account for our textbook.

Also: bringing in a newspaper article about an aspect of Hispanic/Francophone lifestyle/event with a form filled out (2 pts., limit 5 per 9 wks.), or any other “show and tell” type item (1 point each, limit 1 per wk.).

**Total limit on extra credit: 15 pts. per grading period

LIFESKILLS GRADE: 10 pts. per week, 2 pts. per day
Participation: on task behavior
Prepared for class: book, notebook, homework each day
Respectful to teacher/students: not disrupting class
Tardy: no! (seated and quiet when bell rings)
Gum: no!
Locker pass: no!
Books covered: all year

BIENVENUS!

SUCCESS STRATEGIES: the pronunciation of Spanish/French may be “foreign” to you, but you should not be afraid to speak. We are all very understanding of mistakes. Practice makes perfect!

You should study at home by practicing new material out loud, as we will do in class. Language is a means of communication and it must be spoken to master pronunciation.

You may like practicing in front of a mirror, teaching someone else at home, or making flash cards (out of paper or index cards) to learn vocabulary or verb forms.

Please come to me for extra help and ask questions when necessary.

SUMMARY: There must be cooperation to achieve success! If you do your part, I will do mine, and together we will see to it that you learn a lot about the Spanish/French language and culture this year.

It really is a small, small world when you speak a 2nd language!



¡El español es número uno!

Le français est numéro un!



EMPLOYEE ACCEPTANCE: I have read the job contract and understand my responsibilities. I will put forth my best effort in Spanish/French this year.

Student

Parent/guardian

Date